



## Exhibitor Agreement Form - artisans, vendors, nonprofit organizations

### People's May Festival 2023 – 2<sup>nd</sup> Annual!

May 20, 2023 | 11:00 am – 6:00 pm

People's Park | 1003 5th Ave. N | Bayport, MN 55003

Exhibitor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Facebook page (displaying artisan items or nonprofit organizations): \_\_\_\_\_

If an artisan/vendor, please briefly describe your items for sale: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If a nonprofit organization (and not selling anything), please briefly describe your organization's mission:

\_\_\_\_\_

\_\_\_\_\_

I have exhibited at previous May Festival \_\_\_\_\_ Harvest Festival \_\_\_\_\_ or Both \_\_\_\_\_ \*\*\*If you have exhibited with us at last May or Harvest Festivals, look at past advertising on our website ([peoplescongregational.org](http://peoplescongregational.org)). Let us know of any changes you wish to make; otherwise, it will be the same as last year.

Please confirm by checking the box: (we do not provide tables, booths or chairs)

I will provide my own canopy/booth (up to 10'x10'), table, and chair. Canopy/booth dimensions: \_\_\_ - ft wide, \_\_\_ - ft deep.

I require space under a large tent. I will provide my own 8-foot rectangular (or 6-foot round table) and chair. (We have room for ten exhibitors, first come, first served under the tent).

### Agreements

#### • Exhibitor will:

- Submit this form with the early bird **\$35 registration fee** (check or cash) by April 15<sup>th</sup>, mailed or brought to church (T,W,Th 10 am-3 pm): 309 North 3rd St., Bayport, MN, 55003. **After April 16 the fee is \$50.** The fee is \$10 for youth exhibitors (age 16 & under), and there is no fee for nonprofit organizations.
- Promote People's May Festival in any ways possible (social media, email networks, posting flyer in a favorite spot).
- We would sincerely appreciate and invite a generous donation based on your sales (by Tuesday, May 24).
- Set-up hours: May 20, 8:30-11:00 am. Tear down: May 20, 6:00 pm.
- PCC encourages supporting other vendors by purchasing food at the festival. However, bringing your own is permitted.
- Porta-potties, handwashing station, and water fountain are available.
- Alcoholic beverages and smoking are prohibited on People's Park grounds.
- People's Church is committed to maintaining an uplifting, healthy and safe environment. Exhibitors will refrain from displaying items containing profane or lewd wording or images.
- Exhibitor indemnifies and holds harmless People's Congregational Church with respect to any occurrence during the event.

Exhibitor's signature

Date

We look forward to your participation! Questions? Contact Kimberly ([office@peoplescongregational.org](mailto:office@peoplescongregational.org), 651-439-5667).